

Check Authorization

The Staffing Agency requires you choose Direct Deposit or Pay Card to receive your weekly pay. Please choose one of the following:

- ☐ **DIRECT DEPOSIT:** (Please complete the form below and ATTACH A VOIDED CHECK.) Direct Deposit funds are available in your account on Friday of each week.

I hereby authorize the Staffing Agency to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (choose one) _____ Checking Account or _____ Savings Account indicated below and the institution named below to credit and/or debit the same to such account.

Bank Name _____ Branch _____ City _____
State _____ Zip _____ Transit/ABA # _____ Account # _____

This authority is to remain in full force and effect until the Staffing Agency has received written notification from me of its termination in such time and in such manner as to afford the Staffing Agency and Depository a reasonable opportunity to act on it.

- ☐ **PAY CARD:** I choose to have my pay deposited directly to my pay card. My net pay will be deposited onto the pay card each payday.

Applicant Last Four of SSN _____

Applicant Date of Birth ____/____/____

Applicant Signature _____

Date _____

The following are physical requirements pertaining to the jobs for which you are applying. These bona fide physical requirements are essential functions of the job and are in addition to the skills, certifications, years of experience or other qualifications required to perform the job(s) for which you have applied. Please sign and date the division you are applying for.

Clerical/Office Support Division

You must be able to:

- Work an eight-hour shift if required.
- Stand for certain periods of the day.
- Bend and stoop throughout the day.
- Type or work at a computer terminal most of the day.
- Reach to the top of a six-foot filing cabinet if required.
- Read a video display terminal for long periods of time if required.
- Lift up to 25 pounds periodically during your shift.

Will you be able to perform these job functions without accommodations? Yes No

If no, please explain how you would perform these functions and with what accommodations: _____

Applicant Signature _____

Date _____

Industrial Division

You must be able to:

- Stand for long periods of time during your shift.
- Bend and stoop consistently during the day.
- Lift and/or carry over 25 pounds during a regular shift.
- Climb stairs with loads during your shift.
- Wear proper safety equipment if required.
- Work a ten-hour shift if required.
- Work in a warm dusty environment.
- Work under production quota constraints.

Will you be able to perform these job functions without accommodations? Yes No

If no, please explain how you would perform these functions and with what accommodations: _____

Applicant Signature _____

Date _____